

## **Trustees' Meeting Olivia Rodham Memorial Library**

**Monday, October 17, 2022, 3:00 PM**

### **I. Call to Order at 3:02 PM**

Present: Lew (acting as President and Treasurer), Jan, Sara, Judith and Karen

**II. September Minutes** – Motion was made by Judith to accept the minutes, seconded by Lew, motion passed.

**III. Treasurer's Report** – Lew provided the financials via e-mail and reported that everything looks to be on track for this fiscal year. Jan moved to accept the Treasurer's Report, seconded by Karen. Motion passed.

**IV. Corresponding Secretary Report** – Gretchen was unable to attend the meeting but provided a written report via e-mail to the Board. Gretchen reported that she had written thank you notes to Marcia Sexton, Bill Waterston and Ron Slayton's cousin Alma (with an additional note to Ron's children informing them of the donation).

### **V. Library Director Report -**

**Donation of Flip Calendars to Library** – Stacia Tolman has donated 40-50 flip calendars to the Library to be sold as a Library fundraiser. Karen moved to accept the gift of calendars, seconded by Sara. Motion passed. Gretchen will be asked to send a thank-you note to Stacia. The Black Fly Express will be asked to publish information regarding the availability of these calendars in the library as a fundraiser.

**Past Events** – Glacier evidence in NH October 3, 2022 - 15 attendees, Cookbook group October 11 – 7 attendees

**Future Events** – “Moonwalking with Einstein” book discussion October 26, 2022

**Possible Events** – Presentation by Mark Ellingwood, retired from NH Fish and Game; Wes Golomb, author of “Warm and Cool Homes: Building a Comfy, Healthy, Net-Zero Home You'll Want to Live in Forever”. Kris

Discussion followed regarding whether to provide a stipend for speakers. Kris will research what other libraries are doing.

**Librarian Continuing Education:** October 6: NHSL Zoom meeting for library directors; October 13: Rindge Nubanusit Co-Op meeting with Terry Knowles about Library finances and laws; October 20: NHSL, Zoom meeting about Library director and employee relationships.

**Technology Grant available from NH Charitable Foundation** – Competitive grants program awards grants of up to \$10,000 to community libraries to support online access, technology upgrades, distance learning and staff development. There is a rolling submission date for the grant. Discussion followed. NH RSA 202.a:4(c) provides that Trustees can accept a gift or grant under \$5,000. Amounts \$5,000 and over must have Selectboard approval.

Trustees asked that a current technology assessment be made with a report back to the Trustees. This will be done. Kris will also revisit the possibility of high speed fiber internet at the Library.

**VI – Library Policies Review** – Book and Volunteer Policies have been reviewed. Kris handed out a DRAFT Technology Plan to the Trustees for review and consideration at a future meeting (TBD).

**VII – Review of Health and Safety Protocols** – The protocols will be changed to reflect “masks appreciated”. The rest of the Protocols will be suspended for now.

**VIII – Old or Unfinished Business** – Purchase of new equipment tabled. This will be on agenda for November.

**IX – New Business** – Begin Review of 2023 Budget Process – wage discussion will take place at next meeting in preparation for town meeting.

Next meeting to be held on November 21, 2022 at 3:00 PM.

**Adjournment** – motion made, seconded, motion passed.

**Meeting adjourned** at 4:00 PM