

Trustees' Meeting Olivia Rodham Memorial Library
Monday, August 15, 2022, 3:00 PM
Meeting will be held at the Library and ZOOM

I. Call to Order at 3:08 PM

Present: Anita, Lew, Jan, Judith (alternate), Karen (alternate)

2. Anita moved to approve the minutes with one correction to the address of Trustee gmail address. Jan seconded the motion. Motion passed.

3. Library Director Report

Programs August -

Old Home Day - 70 people came to the library on, many children used the craft table

Cookbook Group – 8 attended

Book Group – 5 attended

Paul Klemperer talk on “Music, Memory and Synesthesia” - 33 attended

Upcoming Programs - “Restoration of the Kalil House” by Bill Waterston (9/10/22 at 10:00 AM)

Book Group “Moonwalking with Einstein”

Cookbook Group “Vegan, Vegetarian, Omnivore”

Discussed increase in cost to the library of downloadable books, Computers in the library, Booksale revenues from Old Home Day (\$1,6830.30)

4. **Status of Trustee Email Account** set up was discussed. Gretchen has created a gmail account for corresponding secretary use. Also discussed whether trustees should create their own separate email for Trustee business or create a “folder” in mail program to put Trustee mail. It was left up to individual Trustees to choose their preferred option.

5. **Treasurer's Report** – Hard copy and pdf provided to be attached to these minutes by Anita. Financials are on track for the fiscal year. Discussed budget process for Town Meeting. Budget will be reviewed in the late fall.

Anita moved to accept the Treasurer's Report, Jan seconded, motion passed.

6. **Corresponding Secretary Report** – Gretchen not present. Kris will ask her to send a note to Dan Craici to thank him for hanging some art work.

7. Library Policies Review

Review policy on Request for Reconsideration of Materials. Karen made a presentation on a draft that she prepared. Trustees reviewed draft and made comments. The revised draft will be presented at the September meeting for final review.

8. **Review of Library Health and Safety Protocols** – Agreed to continue Protocols as they stand

9. Discussion of **hardware to purchase** for remote meetings and presentations. Jan made a motion to purchase the OWL hardware as presented by Jeff at the June meeting. Anita seconded. Motion failed unanimously.

Discussion of **whether to upgrade some computer equipment** in the library and whether to purchase a microphone and video/editing capability for future programs. Jeff and Kris will make a technology upgrade proposal at the next meeting.

10. **New Business** – Anita distributed a “Library Policy Organizational Category” list for Trustees to review prior to the September meeting.

11. **Adjournment**

Jan made a motion to adjourn, Anita seconded, motion passed

Meeting Adjourned at 4:38 PM.

Next Meeting – September 19, 2022, at 3:00 PM