

Trustees' Meeting Olivia Rodham Memorial Library
Monday, March 18, 2024 4:00 pm

I. Meeting called to order at 4:02 pm. Present: Anita Flanagan (President), Jan Perry (Secretary), Melinda Belden (Corresponding Secretary) (arrived late), Karen Hersey (Treasurer), Judi Lang, Hope Lothrop (alternate), Kris Finnegan (Library Director).

II. Minutes – Jan moved to approve the January 2024 minutes, Anita seconded the motion. Motion approved.

III. Treasurer's Report – Lew Derby provided his last Treasurer's report as a member of the Trustees for the month of February 2024. He indicated that all is on track for the 2024 year. Jan moved to approve the Treasurer's Report, Karen seconded the motion, motion approved.

It was noted that Josh Houle will be at the April meeting to discuss investments.

IV. Corresponding Secretary – Melinda will write thank you notes for Lew Derby, Gretchen Ezell, and Judith Putzel for their service to the Library Board of Trustees. She will also write a thank-you note to Elizabeth Williams for a puzzle board donated to the Library.

V. Library Director Report- Kris reported that she had an excellent roster of volunteers for the library. These are Martha Collins, Gretchen Ezell, Josiah Basner, Patricia Madden. February had 10 adult programs, 6 meetings in the Lower Level. March had 13 adult programs, 1 continuing education, 5 meetings Lower Level. Project in March, updating the patron list.

Upcoming Programs – Music at the library occurs on the first and third Fridays at 2:30-4pm. All musicians and listeners are encouraged to attend. There is also Poetry and Prose sharing, writing group, cookbook group, book group and Saturday Coffee Hour.

Melinda Belden noted that she has a laminator which will be donated to the Library. NHLTA orientation for new Trustees and the Annual Conference were discussed to make all Trustees aware of this excellent resource.

VI. Library Policies – The Table of Contents will be corrected for the April Meeting, section 1 and section 4.

VII. Definition of word Staff in Library Policies – The question of the definition of the Library Director versus Staff. Karen will review and present guidance at the April meeting.

VIII. TD Bank paperwork – Point of information - Account signatory was transferred from Lew Derby to the new Treasurer, Karen Hersey. Anita Flanagan was also added as an additional signatory on the account.

IX. New Business- Trustee Reorganization discussed and all Trustees in leadership positions agreed to continue their roles until next town Meeting in 2025. The slate of Officers for 2024-2024 are: Anita Flanagan (President), Jan Perry (Secretary), Karen Hersey (Treasurer) and Melinda Belden (corresponding Secretary). Melinda moved to accept the slate of officers, Karen seconded the motion. The motion passed.

Judi Lang (Trustee) and Hope Lothrop (alternate) were welcomed to the Board of Trustees.

X. Adjournment – Melinda moved to adjourn the meeting at 5:06 pm. Anita seconded the motion. Motion passed.

Next Meeting is Monday, April 15, 2024 at 4:00 pm