

**Trustees' Meeting Olivia Rodham Memorial Library**  
**Monday, June 26, 2023, 3:00 PM**

**I. Call to Order at 3:00 PM**

Present: Anita (chair), Lew (treasurer), Jan (secretary), Melinda (corresponding secretary), Karen, Gretchen (alternate), Judith (alternate), Kris (library director)

**II. May Minutes** – Motion to approve May minutes by Jan, seconded by Karen. Motion approved. Anita will add to the May file an addendum regarding the work done regarding insurance for fine art in the library and the appraisal process.

Set next meeting date as July 20, 2023, 5 PM to review minutes from May and attend to any business coming before the Board.

**III. Guest Speaker – Josh Houle, Raymond James Annual Review**

After reviewing the funds held with Raymond James, Josh recommended a review of the Library Investment Policy. Lew will take a look at the current Policy and present a draft for review at the September meeting. Josh thanked the Board for putting our trust in Raymond James.

**IV. Treasurer's Report**

Nothing significant to report. Lew raised the question regarding whether the library should move some cash to Raymond James for better interest rates. Lew and Karen will review petty cash account before the next Trustee's meeting.

Anita moved to accept the Treasurer's Report, Jan seconded the motion. All approved, motion passed.

**V. Director's Report**

Kris reported that the library received the CliF's Rural Library grant for 2023-24. The Board thanked Kris for her work in securing this grant which benefits both the library and the Nelson School. Kris also addressed library organization and disposed of records that can be discarded per RSA 33-a.

**VI. Library Policies Review** – none currently under review. The Investment Policy Review will be placed on the September agenda.

**VII. Forum**

Library Trustees reported that the Forum signs were done, items are in the Black Fly Express for publication prior to each Forum, Gordon Peery will assist with the sound system and play music prior to each talk. The two Forums are: Nelson Rules Baseball, presented by John Wengler and Music of Nelson, presented by Ethan McBrien. Trustees and Friends of the Library will provide snacks and punch for each event.

**VIII. Review of health and safety protocols** – no adjustments deemed necessary at this time.

**IX. Adjournment** Anita moved to adjourn the meeting, Karen seconded, motion was approved and passed.

Adjourned at 4:24 PM.

**Next Meeting:** Thursday, July 20, 2023, 5:00 PM, brief meeting to approve June minutes. The Board of Trustees will not meet in the month of August.