

Minutes of Board of Trustees' Meeting, Olivia Rodham Memorial Library
Wednesday, June 16, 2021
Meeting was held in person at the Library

Call to Order: 3:32 p.m.

Roll Call: Susan Peery, Lew Derby, Russ Thomas, Gretchen Ezell, Jan Perry (alternate) and
Kris Finnegan

Susan asked if there were any changes or corrections to the May minutes. None were noted. Russ moved to accept the May minutes. Susan seconded. The May minutes were approved unanimously.

At 3:34 p.m. Susan moved to go into non public session to discuss personnel issues.

At 3:56 p.m. Susan moved to end the non public session. Russ seconded and the motion was approved.

Librarian's Report

Kris reported that the zoom program, Talking about Race , has been very well attended . She will continue the program as long as there is interest.

Two programs are scheduled. On Saturday, July 31st, at 11:30, Lucy Stone will give an historical presentation in period costume on zoom. On Saturday, September 18th, at 11:30, Meg Mott will give a zoom presentation on the First Amendment. Kris pointed out the advantages of zoom programming during this past year. There have been an abundance of offerings from New Hampshire Humanities, The Harris Center, and Cheshire County Historical Society websites.

Kris said it has been very time consuming to work on the budget for the ARPA Grant. She has also spent a great deal of time cataloging books and arranging inter-library loans. Brenna has been coming in 2 hours a week to help, but Kris needs more assistance. She agreed to write up a job description for a library aide position. Discussion followed concerning how many hours, what salary, and what skills might be needed for the position. Kris said she hopefully will find someone who could help coordinate hybrid zoom/in person programs. Susan mentioned that Kris might consider purchasing equipment - a cameral and microphone that could help with this. The consensus was to wait until an aide was hired.

Kris reported that the summer reading kits were assembled. She said there would be no specific children's programs offered this summer. The attendance for previous child-oriented programs was low. Her suggestion would be to offer multi-generational programs in the future.

Treasurer's Report

Lew reported that there were no significant issues with the budget this month.

The TD Bank Money Market fund gained \$1.81 for a total of \$19, 100.29.

The Raymond James Investment Account lost -\$279.13 for a balance of \$105,718.63.

There is \$3,496.24 in petty cash. Lew reported he wrote a check for the two picnic tables.

Shelving cost \$219.00. The July grant money should arrive soon. He also reported that there will be a \$1,000.00 donation from the Milbank family foundation arriving at the end of the month. Pamela White and her sister Ellen are family members connected with this foundation.

Susan moved to accept the budget report. Jan seconded. The motion to accept the Treasurer's report was approved unanimously.

Correspondence

Russ reported that there was no new correspondence.

New Business

Installation of the newly arrived picnic tables was discussed. It was agreed that the Board (and friends) would gather on Wednesday, June 23rd at 8:30 to lay down ground cloths, spread mulch and level the picnic tables. Lew volunteered to pick up the mulch.

Jan reported that she had attended the June 7th New Hampshire Library Trustees' Association orientation zoom conference and was impressed by their dedication. Susan thanked Jan for attending.

The Trustees agreed to review the Library Health and Safety Protocols During the Covid-19 Pandemic each month and make changes as necessary.

Susan reported that VINS(Vermont Institute for Natural Science) was booked for July and August with an opening on Saturday September 4th. They do live presentations on a variety of subjects such as Raptors, Bears, Owls and Reptiles. The cost is less than \$500. Susan will check to see if the Nelson School is interested in co-sponsoring a program in the fall.

Finding a second alternate to the Library Board of Trustees was discussed. Susan said she would ask Tyler Rich if he was interested.

Russ motioned to adjourn the meeting. Susan seconded. The meeting was adjourned at 4:57 p.m.

**Next Meeting will be held on Wednesday July 21, 2021 at 3:30 p.m.
in person - Nelson Library or weather permitting, new picnic tables!**

Respectfully submitted,

Gretchen Ezell