

Minutes of Board of Trustees' Meeting, Olivia Rodham Memorial Library
Wednesday, July 21, 2021
Meeting was held in person outside

Call to order: 3:30 p.m.

Roll Call: Kris Finnegan, librarian, Susan Peery, Gretchen Ezell, Russ Thomas and Jan Perry, alternate.

Susan moved to approve the June minutes as amended. Russ seconded. The amended minutes were approved.

Librarian's Report

Kris shared her evaluation of The Better World Book program. Many hours had been spent sorting and boxing used books to be sent to this program. Since the Friends of the Library were not able to hold used book sales, it was thought that this program could put the library's used books to good use and earn some money. Kris learned that any earned monthly amount \$50 or under goes back to The Better World Book program. The monthly sales were always under that amount, so the library made nothing. She will write up a report to The Friends of the Library as well as to the Library Trustees recommending that the library stop its participation in this project.

She reported that she had received a \$1,000 check from the Memton Foundation represented by Ron Levy. Russ will send him a thank you note. Kris also reported that Joanne Warner donated pots of geraniums which were used to beautify the library's front door and share with library patrons. Russ will write a thank you to Joanne.

Kris reported that the library was open for 2 additional hours, from 4:00-6:00p.m. on Wednesdays. Brenna has been working other hours as well. Library usage has been reduced from pre-Covid 2019 numbers in all categories. Kris shared that patrons were requesting specific books, not browsing the shelves as much as before. The library used to be open 18 hours a week, and now is open 16 hours. Hopefully the numbers will increase after the pandemic is not a factor.

She expressed frustration with the slow internet service which has made it difficult to set up the printer and use old laptops. She said she would look into FiberCast Boadband service as a hopeful solution and also will consult with Matthew Hale. Susan said the Friends of the Library are more than willing to pay for hybrid equipment for programming.

There was discussion concerning the Library Aide job description and where to post it. Susan said she would write an ad to be placed in the Keene Sentinel and Shopper and Black Fly Express web page. Susan moved to immediately post an advertisement for a Library Aide position. Russ seconded the motion. The motion passed unanimously.

Jan Perry left the meeting at 4:26 p.m.

The Trustees agreed to not make any changes to the Library Health and Safety Protocols at this time. Gretchen moved to approve no change at this time. Susan seconded. The motion was approved.

Treasurer's Report

Lew was on vacation, but emailed his report. He noted that the Checking Account balance shows quite low, but this was before the ARPA grant money and Memton fund gift was deposited. The current balance is \$3,195.50. The TD Bank Money Market account earned \$1.58 for a balance of \$19,610.81. The Raymond James investment account earned \$2,362.43 for a total of \$116,445.45. Gretchen moved to approve the Treasurer's report. Susan seconded. The motion was unanimously approved.

Correspondence

Russ said he would write thank you notes to Ron Levy representing the Memton Fund, as well as to Joanne Warner.

New Business

Susan reported that she had contacted VINS about a possible community summer program. They were solidly booked through the fall. The consensus was to table this discussion until the August meeting.

Susan had approached Jenna and Tyler Rich about joining the Library Board of Trustees as alternates. They expressed interest depending on the meeting schedule. The consensus was to discuss the meeting schedule at the August meeting when more trustees would be present.

Kris reported that Jose Lezcano had contacted her again about hosting a free concert in early September. Since the Nelson Church is having in person services, Susan volunteered to check into that venue as a possibility.

Russ reported that the Friends of the Library were meeting on Saturday July 19th to set up the newly purchased bookshelves.

Susan moved that the meeting be adjourned. Russ seconded the motion. The meeting was adjourned at 4:40 p.m.

**Next Meeting will be held on Wednesday August 18, 2021 at 3:30 p.m. in person, or Zoom
Olivia Rodham Memorial Library**

Respectfully submitted,

Gretchen Ezell