**Nelson Library Board of Trustees Meeting – Tuesday, June 11th, 2019**

Call to Order 5:37 PM

Roll Call:  Kris Finnegan, Laurie Smith, Kathleen Vetter, Lew Derby, Gretchen Ezell (alternate), Russ Thomas, Susan Peery

Lew moved to accept May minutes.  Susan seconded.  May 2019 minutes were approved..

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**Librarian’s Report**:

Upcoming 11:00 am Saturday programs include:

**6/15 - Getting the Most out of Social Security**with Joshua Houle of Raymond James

**7/20 - Green Burial**

Summer Children’s programs - Wednesdays at 4:00

**7/10 - Art on Shelf Mushrooms**

**7/17 - Music with Rich Popovic**

**7/24 - Create a Garden Bulletin Board with Origami**

**7/31 - Bill Dunn is Fun - Recycled Arts**

**7/11 Thursday, 3:00 - 5:00 - Art Opening**with Marina Powdermaker

OLD HOME WEEK: **Family Concert**with Kim Wallach - Wednesday, August 14th at 6:30

NH Downloadable Books: Kris reported 1,564 downloads from May 2018 through April 2019.  That represents 35% of the library’s circulation and represents 50 unique users.

Kris has been experiencing some problems with posting pages on WordPress, our webpage platform.  She’s looked into Square Space ($144/year) but would need help setting up a new web page if we make a change.  Russ will ask Jessamyn West for her recommendations.  Susan will check in with Russ Cobb & Betsy Street.  Our websites users primarily use the calendar and posts.  Kris will check to see how many hits other parts of the website receive.

**Correspondence:**Russ reported no correspondence since our last meeting.

**Treasurer’s Report**:

Checking account balance is $2,613.21  TD Bank Memorial Fund balance is $25,505.89. Raymond James Memorial Fund balance is $83,849.99.  Lew will create a spread sheet for memorial funds.  He will also compose a letter to the selectmen, requesting library funds.  All trustees will need to sign this letter.

Laurie moved to accept the treasurer’s report.  Susan seconded. Treasurer’s report was accepted.

Susan & Lew attended the NHLTA’s Spring Conference.  The conference keynote was nationally focused and they did not find much that they could apply to our library. They recommend taking a careful look at who is presenting before signing up for next year’s conference.

**Old Business:**

Summer  Forums:

7/11: “Nelson Rocks!” - Marshall Davenson - musical intro: “rock music” with Spencer Peery

7/18: “Tick Talk” - Steve Roberge - musical intro: Gordon & Max with vocalist Lisa Baglione

7/25: “Mapping Lost Nelson with LIDAR” - Rick Church & Steven Lamonde - musical intro: Geoffrey Williams

8/1: “Who Needs Hospice?” – Dr. Steve Hathcock - musical intro: TBA

Susan will submit Forum publicity to the Shopper.   Kris will make a small poster that Gretchen will post on local bulletin boards by the end of June.  Laurie, Jonathan & Lew will put up wooden Forum signs before the 4th of July. We’ll have a sign sanding party at Susan Peery’s the morning of June 12th.  Laurie Smith, Laurie Derby, Kathleen & Stacia have volunteered to letter signs.

Friends of ORML will contribute a snack for each of the forums.  Russ will make punch.  Everyone else will bring something sweet or savory (no brownies!) Susan will make a frozen punch ring.  Laurie will bring water.  Gretchen will bring punch cups.

Susan will contact speakers about arriving at the town hall at 6:30 for a sound check.  Gordon will set up sound on 7/11 and review the process with Lew.  Lew & Susan will alternate doing forum introductions, with Lew beginning on 7/11. The trustee introducing the forum should encourage people to talk with the speaker in the library rather than in the town hall after the forum.

Memorial Fund records:  Letters were found establishing Celia Wiechert & Carol Heath memorial funds.  Susan will make copies and give the originals to Julia to put in the firesafe box at the town office.  (Who?) will write to Carol Heath’s sister to see if these two unrestricted funds can be combined.

 **New Business:**

Susan suggested that we invite Judy Waterson & Bill Coughlin to a board meeting to ask their advice regarding planned giving.  Gretchen will ask Judy if she is available to attend our August, September, or October meeting and then we’ll see if Bill is available.

Kathleen moved that we adjourn.  Laurie seconded.

Meeting adjourned at 6:59 PM

Next Meeting Tuesday, August 13th, 2019, at 5:30 PM

Respectfully submitted, Kathleen Vetter